## 黃宜洲青年營

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**Y’s men-YMCA Wong Yi Chau Youth Camp**

## Camp Regulations

1. **Reservation Procedure:**
2. Reservation should be made by registered organizations through formal letter, with returning mail. (Please mail to: Chinese YMCA Camping Services Office, G/F, 23, Waterloo Road, Kowloon c/o Wong Yi Chau Camp); or
3. Complete the “Booking Inquiry” form. Then fax, e-mail Wong Yi Chau Camp. (Fax 27923085 / email : [wyccamp@ymca.org.hk](mailto:wyccamp@ymca.org.hk) ).
4. Religious groups and organizations from the five sectors: schools, NGOs, government departments, uniformed groups and sports unions, can made reservation as onward as seven months before the selected camping date. Priority is given to large groups (over 100 campers) and first comers.
5. Other organizations can make reservation six months before the selected camping date.
6. The Wong Yi Chau Camp will reply through mail, and attach an Application Form if the camp is available on the requested date(s). The reservation process is completed only after the applying organization has completed the application form and has paid the deposit (50% of the total camp fee) by the designated date of payment. If the organization fails to pay on the due date, its reservation(s) is considered as self-forfeiting and the requested camping dates will be opened to application immediately without notice.
7. The camp fee balance should be paid three months before the camping date(s). Other charges, such as catering and ferry charges should be paid a month before the camping date(s). If the organization fails to pay on the due date, its application(s) is considered as self-forfeiting immediately. The deposit will NOT be refunded.

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| *The organization which wishes to postpone or cancel camp reservation, or wishes to change the arrangement of catering service, should make the change(s) in person by sending the representative to the Camping Services Office three months before the reserved camping date. All deposits are non-refundable. Postponement of camping dates can be made once only and within six months of the original reserved camping date.* |

7. Camp booking in-charge person should be age over 21.

8. At least order one meal for the camping party in 2 days 1 night camp period.

1. **Protocols for Severe Weather Condition:**
2. When Hong Kong Observatory (HKO) issue a tropical cyclone warning signal (No. 3 or above) or a rainstorm warning signal, the weather condition is considered severe in the moment.
3. The table below shows actions to be taken under severe weather condition:

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|  | Signal in force | 2 hours before camping\* | During camping |
|  | Standby  (No.1) | **Refer to the HKO’s forecast**  If HKO is going to issue No. 3 or above signals, cancel or postpone. | **Refer to the HKO’s forecast**  If HKO is going to issue No. 3 or above signals, leave the camp immediately. |
|  | Strong wind, gale or storm  (No. 3 or above) | **Cancel or postpone** | **Leave the camp immediately** |
|  | Amber rainstorm | **Carry on** | **Stay put** |
|  | Red or Black rainstorm | **Cancel or postpone** | **Stay put** |

\* In general,12:00PM for overnight campers and 7:00AM for day campers.

1. If the above mentioned warning signals are not in force and the camping organization cancels its camp, Chinese YMCA of Hong Kong will not refund. Under the same weather condition, if the camping organization requests postponement, it has to pay an extra amount of handling charge.
2. Postponement and refund are made at the Camping Services Office, G/F, 23, Waterloo Road c/o Wong Yi Chau Camp. The applying organization should bring the receipt(s) and the Application Form (of camping) to the office within 7 days. Overdue applications are not acceptable.
3. **Rules of Wong Yi Chau Youth Camp**
4. Campers should keep the camp and its surrounding areas clean, serene and should not damage any public property.
5. Campers should close the doors, windows and switch off all electric devices including lightings, fans, TV set, air-conditioners, water-heater, etc., before leaving the dormitory.
6. Garbage should be put into the designated collecting bins or bags. Do not discard garbage into toilets.
7. Large volume materials should be taken away by the person(s) who brought in.
8. Facilities (activity rooms, halls, playgrounds, etc.) after used should be returned to their original state immediately. Campers should return borrowed equipment and remove discarded materials. Put all furniture, including tables, chairs and stools back to the original position.
9. All organized activities should end by 11:00PM.
10. Be considerate and keep sound volume to the minimum after 11:00PM.
11. All furniture should not be moved without permit.
12. Cabins and dormitories are returned at 1:00PM. Campers should do the cleanup, put all used bed sheets and pillow case on the cabin table. The organization representative should return the dormitory/cabins keys to the camp office and settle payment (if any) at 1:00PM.
13. Balls, rackets, chess and other game equipment are lent out at a “lump-sum” basis. The organization representative should collect them all upon arriving at the camp. And Return them all before departing.
14. The organization representative should return all borrowed materials and equipment to the camp office before departing the camp.
15. Beddings (including: bed sheets, pillows, pillow case, mattress) should not be dampened or left on the floor.
16. No eating or drinking in the dormitory/cabins.
17. Campers should be careful when using the hot water supply during bathing. For children or needed person should be supervised or help by the organization leaders.
18. No gambling.
19. The organization representative should keep discipline and order of her/his members.
20. The organization representative should remind its members to follow the camp rules.
21. Campers, who damage or lose property of the camp, are obliged to compensate.
22. Campers should listen to the advice of the camp staff to avoid danger and accident.
23. No smoking, cooking or lighting up fire inside the dormitory/cabins.
24. All ballgames, such as soccer, basketball, volleyball, handball, baseball, etc., should be carried out only at the playground. No ballgames in other areas, especially inside or nearby the dormitory/cabins.
25. Campers should look after their personal belongings. The camp and its staff are not liable for any loss or damage of the campers’ personal belongings.
26. The camp is not obliged to store frozen food brought by the campers.
27. Any signs, flags or banners should not be posted without the consent of the camp warden.
28. The Campers should remove all postings, including announcement, banners, orienteering flags, etc., before departing the camp.
29. Meals and dining hall regulations
    1. Campers should take their meals in time. Breakfast: 8:30AM, Lunch: 12:30PM, Dinner: 6:00PM. The latest BBQ starting time is 9:00PM and ending time is 11:00PM.
    2. The organization representative should arrange her/his members to be seated according to the designated “Table Number”.
    3. Each table serves 10 people (Max. 12). The number of utensils on the table is pre-counted (one for each).
    4. Campers should do the cleanups after each meal, including wiping the tables and put the food residue into the collecting bin
    5. Campers should return all BBQ forks to the camp after used.
    6. Utensils should not be taken away from the dining hall.
30. **Camp Activities**
31. Camp activities would be postponed or cancelled due to poor weather or other circumstances. The camp staff makes the final decision on whether the activities are safe to proceed.
32. Participant’s Note:
    1. Put on shoes which can protect the toes and ankles. (Slippers or sandals provide no such protection.)
    2. All camp activities must proceed under the supervision of the camp staff or qualified instructors (recognized by the camp).
    3. Be aware of symptoms of sickness or injury. Do not push yourself beyond your limit.
    4. Inform the instructor or camp staff if you feel sick or have difficulties.
    5. Use safety gear, such as buoyancy aid, harness, arm guard, etc.
    6. Put on appropriate clothing.
    7. Follow the instructions given by the instructors or the camp staff.
33. Participants should arrive at the activity site on time. Late-comers are prohibited from participation. The camp activity would be cancelled if no participant shows up after 15 minutes.
34. Activities managed by the camping organization
    1. Campers planning to carry out activities designed by themselves should concern about its feasibility and safety measures.
    2. Chinese YMCA of HK, Wong Yi Chau Youth Camp and its staff, part-time employees, instructors and/or volunteers take no responsibility of any property losses or human casualty induced by activities managed by the camping organizations.

All campers and representatives of the camping organizations should follow the regulations listed above. Chinese YMCA of HK reserves the right to terminate the camping agreement and order the campers to depart when they break the above camp regulations. And, in this case, all paid fees are non-refundable.